

## **MINNESOTA CENTERS OF EXCELLENCE INNOVATION TRAINER POSITION DESCRIPTION AND APPLICATION**

The Minnesota Centers of Excellence (MNCoE) for Young Children with Disabilities is the statewide professional development system for Early Childhood Special Education (ECSE) and their inclusion partners. MNCoE has installed Professional Development Facilitators (PDFs) in each of Minnesota's eight economic development regions that work to connect, support, and empower local program leaders and staff to build capacity in serving children with developmental delays and disabilities and their families.

A significant portion of the professional development MNCoE offers its professional is connected to three evidence-based innovations. The three innovations currently supported by MNCOE are Family-Guided Routines-Based Interventions (FGRBI), Pyramid Model (formerly known as TACSEI), and the Classroom Engagement Model (CEM). All three innovations use practice based coaching (PBC) to ensure practitioner fidelity to the innovation.

Using the Active Implementation framework as a guide, program teams are led through the implementation phases and drivers, which include training, coaching, and using data systems to guide decision-making. Innovation and PBC trainers will become a part of Minnesota's ongoing effort to optimize outcomes for very young children with disabilities and their families by providing teams with high quality professional development. As individuals, trainers will gain a deeper understanding of the innovation, while building stronger skills in facilitation, training, and leadership.

### **BASIC QUALIFICATIONS**

- Has a B.A. or B.S. degree from an accredited program
- Has direct experience as a lead educator/administrator supporting young children with or without disabilities and their families in an early intervention or educational setting.
- Has attended all content trainings for the innovation to which applicant is applying.
- Is able to attend the Innovation Trainer Professional Development Day on \_\_\_\_\_.
- Is able to attend one entire training series and co-present during the first year as an approved trainer.
- Is willing to commit to a two-year time period as a trainer
- Has demonstrated ability in retrieving and using materials and resources stored on the cloud and has access to the internet.
- Has transportation to travel to and from training sites.

## PREFERRED QUALIFICATIONS

- Has demonstrated presentation / performance skills.
- Is able to demonstrate understanding of and experiences with applying adult learning principles in an early education or early care-based work setting.
- Has demonstrated ability to understand and apply universal learning design principles.
- Has demonstrated understanding of the components of Implementation Science’s Active Implementation framework.
- Has experience with Practice Based coaching as a coach or recipient.
- Has training and experience in providing professional development or technical assistance to adults.

<b>Personal Information</b>
Name:
Address:
City, State:
Zip:
Phone:
Email:

<b>Employment History</b>
Position:
Organization:
Address:
City, State:
Zip:
Work Phone:
Employment Dates:
Briefly describe your experience working with infants, toddlers and/or preschoolers with/without special needs and families in this position:
Position:
Organization:
Address:
City, State:
Zip:
Work Phone:
Employment Dates:
Briefly describe your experience working with infants, toddlers and/or preschoolers with/without special needs and families in this position:

### Training/Facilitation Experience

Briefly list any formal professional development you have received in the area of providing training or presenting to adults. Please include the provider of the training, the duration of the training and the participation dates.

- 1.
- 2.
- 3.

Describe your experiences in adult training or facilitation. If you have experience relating directly to an innovation, please specify. This may include events such as staff PD days, staff meetings, Innovation PLC work, etc.:

### Innovation Experience

Describe your experiences and involvement with the innovation's strategies and practices as it relates to the role you served. Please include the relevant role(s), such as internal coach, coachee, Implementation team member, etc. you held, and the ways in which you implemented Innovation strategies/practices:

### Innovation Module Training

List the location and *specific* dates for which you received training on each innovation(s) module. If listing more than one innovation, please indicate which innovation along with location.

Location:	Date:
Location:	Date:
Location:	Date:
Location:	Date:
Location:	Date:
Location:	Date:
Location:	Date:

	<b>I verify that:</b>
	I have attended all of the content trainings for the innovation(s) to which I am applying.
	I am able to participate in the Innovation Trainer Professional Development Day on_____.
	I am able to attend and co-present one entire training series during the 2020-21 school year.



<b>For Office Use Only</b>
Applicant Reviewer:
Date Reviewed:
MnCoE Content Lead:
Date Reviewed:
Notes:

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